



About AM-Pharma

AM-Pharma is a clinical-stage biopharmaceutical company developing proprietary recombinant human Alkaline Phosphatase (AP) therapeutics. Its most advanced asset, known as recAP, is a fully human recombinant form of AP. In 2018, the company successfully completed a Phase IIb trial in sepsis-associated acute kidney injury patients (SA-AKI). The focus has since been on funding and preparing to launch the Phase III / registration trial. The company is gearing up to build the organization that will deliver on the next phase of evolution.

The new AM-Pharma organization will involve several new key positions with large pharma / biotech Phase III experience. The focus will be on Operational Excellence and flawless execution of pivotal studies with the objective to deliver a quality market authorization submission package. The bandwidth of the organization will allow for expanding the pipeline and/or accommodating new strategic opportunities. To support the expansion of AM-Pharma's business, we are currently looking for a

Sr. Finance Associate

About the role

As a Sr. Finance Associate, you will focus on executing all finance operations of AM-Pharma. In this role you are the first point of contact for all operational finance related questions from the organization, responsible for the local AP process, perform month-closing activities and for payroll. You will be reporting to the Director Finance.

We are looking for a pro-active individual to provide accounting services in an effective and efficient manner and identify ways to improve accounting operations. The role includes General Accounting, being the first point of contact for finance, for month-end and year-end closings and B/S reconciliations and for maintaining expense management. It also includes Accounts Payable, being responsible for invoice registration, maintaining vendor data, resolving issues with invoicing internally and with vendors and being accountable for workflow monitoring (approval process). In the salary process, you are responsible for checking monthly changes and processing by external salary processor. You manage salary postings and reconciliations. The role also includes some project related finance tasks.

What we expect

As Sr. Finance Associate, you are experienced, motivated, organized and you work efficiently. You are qualified to Bachelor level in Finance/Accounting and you have a minimum of 5 years of relevant working experience in professional profit companies, preferably in biotech. You have excellent numerical skills, are familiar in working with Microsoft 365 and Office, take initiative and are able to work independently. You are fluent in English, both spoken and written. Experience with Exact Online is preferred.

AM-Pharma company culture

The company culture of AM-Pharma is built on four important competences: Collaboration, Quality orientation, Accountability and Resilience. At AM-Pharma we work together in a constructive, collaborative and team-oriented way, towards achieving the company objectives without losing sight of our own objectives. We put the common interest of the company above our own individual interest.



We set high standards regarding the quality of our materials, processes, documentation and collaborations, the staff are motivated to deliver excellence whilst also working to continually improve the quality of our work. We are fully accountable for the things that are in our power and control while working on the goals of the organization. We have an obligation to proactively report, explain and justify the things we do. We accept responsibility for our performance and we are transparent about the results of our work. Finally, we understand how to cope effectively with setbacks and obstacles and overcome hurdles on our way to reach our common goal. We stay committed to agreed objectives and company culture despite resistance while having the strength to adjust our plans when necessary. We are tolerant to stress and we deal effectively with criticism and resistance, building on our own strength.

Grade level

This position has been graded at level 2.

Remuneration

At market level.

Start date

We expect the candidate to start its employment latest as of March 1, 2020.

Location

AM-Pharma is currently located in Bunnik. As of Q1 2020, AM-Pharma will be located in the brand new WTC Utrecht, adjacent to Utrecht Central Railway Station in the lively business heart of Utrecht, close to Amsterdam and Schiphol Amsterdam Airport.

To apply

Please send your CV and cover letter, stating the title of the position you are applying for, to hr@am-pharma.com